


INVITATION TO BID STATE OF LOUISIANA LDOE, RECOVERY SCHOOL DISTRICT LDOE, RECOVERY SCHOOL DISTRICT		BIDS WILL BE PUBLICLY OPENED: MAY 20, 2010 11:00 AM PURCHASING AGENCY NO. : 682001 SEE NO. 8 BELOW. RETURN BID TO <div style="text-align: right;">11:00 AM</div> <div style="display: flex; justify-content: space-between;"> 2238864 05/20/10 </div> <div style="margin-top: 10px;"> LDOE, RECOVERY SCHOOL DISTRICT RECOVERY SCHOOL DISTRICT 1641 POLAND AVENUE NEW ORLEANS, LA 70117 </div> <div style="margin-top: 20px;"> <table style="width: 100%;"> <tr> <td style="width: 60%;">BUYER</td> <td>: KIM MARSHALL</td> </tr> <tr> <td>BUYER PHONE</td> <td>: (504) 373-6200</td> </tr> <tr> <td>DATE ISSUED</td> <td>: 05/04/10</td> </tr> <tr> <td>REQ. AGENCY</td> <td>: 682001</td> </tr> <tr> <td colspan="2" style="text-align: right;">FOLD HERE--></td> </tr> <tr> <td colspan="2">LDOE, RECOVERY SCHOOL DISTRICT</td> </tr> <tr> <td>AGENCY REQ. NO.</td> <td>: 1301021701</td> </tr> <tr> <td>ISIS REQ. NO.</td> <td>: 1330896</td> </tr> <tr> <td>VENDOR PHONE</td> <td>:</td> </tr> <tr> <td>FISCAL YEAR</td> <td>: 10</td> </tr> <tr> <td>CLASS/SUBCLASS</td> <td>: 93608</td> </tr> <tr> <td>SCHEDULED BEGIN DATE</td> <td>: 00/00/00</td> </tr> <tr> <td>SCHEDULED END DATE</td> <td>: 00/00/00</td> </tr> <tr> <td>T-NUMBER</td> <td>:</td> </tr> </table> </div>	BUYER	: KIM MARSHALL	BUYER PHONE	: (504) 373-6200	DATE ISSUED	: 05/04/10	REQ. AGENCY	: 682001	FOLD HERE-->		LDOE, RECOVERY SCHOOL DISTRICT		AGENCY REQ. NO.	: 1301021701	ISIS REQ. NO.	: 1330896	VENDOR PHONE	:	FISCAL YEAR	: 10	CLASS/SUBCLASS	: 93608	SCHEDULED BEGIN DATE	: 00/00/00	SCHEDULED END DATE	: 00/00/00	T-NUMBER	:
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<div style="display: flex;"> <div style="width: 40%;"> <p>=====> VENDOR NO. : SOLICITATION : 2238864 FILE NO. : OPENING DATE : 05/20/10</p> </div> <div style="width: 60%; border: 1px solid black; height: 100px; margin-left: 10px;"> <div style="position: absolute; top: 5px; left: 5px; width: 95%; height: 95%; border: 1px solid black;"> VENDOR NAME AND ADDRESS </div> </div> </div> <div style="margin-top: 20px; text-align: center;"> FILL IN VENDOR NUMBER (FEIN), NAME AND ADDRESS ABOVE, BEFORE SUBMITTING BID. </div>																														

DUPLEX AIR COMPRESSOR/REED HIGH SCHOOL

TO BE COMPLETED BY VENDOR		
1. _____ PLEASE REMOVE FROM THIS COMMODITY CODE. 2. _____ DELIVERY WILL BE MADE IN THIS NUMBER OF DAYS AFTER RECEIPT OF ORDER. 3. _____ % CASH DISCOUNT FOR PROMPT PAYMENT IF MADE WITHIN THIRTY (30) DAYS. CASH DISCOUNTS FOR LESS THAN 30 DAYS OR LESS THAN 1% WILL BE ACCEPTED, BUT WILL NOT BE CONSIDERED IN DETERMINING AWARDS. ON INDEFINITE QUANTITY TERM CONTRACTS, CASH DISCOUNTS WILL BE ACCEPTED AND TAKEN BUT WILL NOT BE CONSIDERED IN DETERMINING AWARDS. 4. _____ BID BOND ATTACHED, _____ CERTIFIED CHECK ATTACHED, _____ OTHER, IF REQUIRED. 5. _____ BID REFERENCE NUMBER. (THIS NUMBER WILL APPEAR ON RESULTING ORDER OR CONTRACT).		
INSTRUCTIONS TO BIDDERS		
1. READ THE ENTIRE BID, INCLUDING ALL TERMS AND CONDITIONS AND SPECIFICATIONS. 2. ALL BID PRICES MUST BE TYPED OR WRITTEN IN INK. ANY CORRECTIONS, ERASURES OR OTHER FORMS OF ALTERATION TO UNIT PRICES SHOULD BE INITIALED BY THE BIDDER. 3. THIS BID IS TO BE MANUALLY SIGNED IN INK. FOLD HERE--> 4. BID PRICES SHALL INCLUDE DELIVERY OF ALL ITEMS F.O.B. DESTINATION OR AS OTHERWISE PROVIDED. BIDS CONTAINING "PAYMENT IN ADVANCE" OR "C.O.D." REQUIREMENTS MAY BE REJECTED. PAYMENT IS TO BE MADE WITHIN 30 DAYS AFTER RECEIPT OF PROPERLY EXECUTED INVOICE OR DELIVERY, WHICHEVER IS LATER. 5. AMOUNT OF BID BOND REQUIRED: _____ N/A _____ 6. AMOUNT OF PERFORMANCE BOND, IF REQUIRED. _____ OR _____ 0% _____ OF BID. 7. DESIRED DELIVERY: _____ 003WEEKS ARO _____ 8. TO ASSURE CONSIDERATION OF YOUR BID, ALL BIDS AND ADDENDA SHOULD BE RETURNED IN AN ENVELOPE OR PACKAGE CLEARLY MARKED WITH THE BID OPENING DATE AND THE BID NUMBER, OR SUBMITTED IN THE SPECIAL ENVELOPE IF FURNISHED FOR THAT PURPOSE. 9. BIDS SUBMITTED ARE SUBJECT TO PROVISIONS OF THE LAWS OF THE STATE OF LOUISIANA INCLUDING BUT NOT LIMITED TO L.R.S. 39:1551-1736; PURCHASING RULES AND REGULATIONS; EXECUTIVE ORDERS; STANDARD TERMS AND CONDITIONS; SPECIAL CONDITIONS; AND SPECIFICATIONS LISTED IN THIS SOLICITATION. 10. IMPORTANT: BY SIGNING THE BID, THE BIDDER CERTIFIES COMPLIANCE WITH ALL INSTRUCTIONS TO BIDDERS, TERMS, CONDITIONS AND SPECIFICATIONS, AND FURTHER CERTIFIES THAT THIS BID IS MADE WITHOUT COLLUSION OR FRAUD. THIS BID IS TO BE MANUALLY SIGNED IN INK BY A PERSON AUTHORIZED TO BIND THE VENDOR (SEE NO.30). ALL BID INFORMATION SHALL BE MADE WITH INK OR TYPEWRITTEN.		
VENDOR PHONE NUMBER: FAX NUMBER:	TITLE	DATE
SIGNATURE OF AUTHORIZED BIDDER - SEE NO. 30, PAGE 3. (MUST BE SIGNED)		NAME OF BIDDER (TYPED OR PRINTED)

STANDARD TERMS & CONDITIONS		INVITATION TO BID	
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11 ADDRESS ALL INQUIRIES AND CORRESPONDENCE TO THE BUYER AT THE PHONE AND ADDRESS SHOWN ABOVE.

12. CONFERENCE:
 NA
 NA
 NA

13. BID FORMS.
 ALL WRITTEN BIDS, UNLESS OTHERWISE PROVIDED FOR, MUST BE SUBMITTED ON, AND IN ACCORDANCE WITH, FORMS PROVIDED, PROPERLY SIGNED (SEE NO. 30). BIDS SUBMITTED IN THE FOLLOWING MANNER WILL NOT BE ACCEPTED:
 A. BID CONTAINS NO SIGNATURE INDICATING INTENT TO BE BOUND;
 B. BID FILLED OUT IN PENCIL; AND
 C. BID NOT SUBMITTED ON THE STATE'S STANDARD FORMS.

BIDS MUST BE RECEIVED AT THE ADDRESS SPECIFIED IN THE SOLICITATION PRIOR TO BID OPENING TIME IN ORDER TO BE CONSIDERED. TELEGRAPHIC AND FAX ALTERATIONS TO BIDS RECEIVED BEFORE BID OPENING TIME WILL BE CONSIDERED PROVIDED FORMAL BID AND WRITTEN ALTERATION HAVE BEEN RECEIVED AND TIME-STAMPED BEFORE BID OPENING TIME. ENTIRE BID SHOULD BE RETURNED, EXCEPT ITEM PAGES NOT BID.

14. STANDARDS OF QUALITY.
 ANY PRODUCT OR SERVICE BID SHALL CONFORM TO ALL APPLICABLE FEDERAL AND STATE LAWS AND REGULATIONS AND THE SPECIFICATIONS CONTAINED IN THE SOLICITATION. UNLESS OTHERWISE SPECIFIED IN THE SOLICITATION, ANY MANUFACTURER'S NAME, TRADE NAME, BRAND NAME, OR CATALOG NUMBER USED IN THE SPECIFICATION IS FOR THE PURPOSE OF DESCRIBING THE STANDARD OF QUALITY, PERFORMANCE, AND CHARACTERISTICS DESIRED AND IS NOT INTENDED TO LIMIT OR RESTRICT COMPETITION. BIDDER MUST SPECIFY THE BRAND AND MODEL NUMBER OF THE PRODUCT OFFERED IN HIS BID. BIDS NOT SPECIFYING BRAND AND MODEL NUMBER SHALL BE CONSIDERED AS OFFERING THE EXACT PRODUCTS SPECIFIED IN THE SOLICITATION.

15. DESCRIPTIVE INFORMATION.
 BIDDERS PROPOSING AN EQUIVALENT BRAND OR MODEL SHOULD SUBMIT WITH THE BID INFORMATION (SUCH AS ILLUSTRATIONS, DESCRIPTIVE LITERATURE, TECHNICAL DATA) SUFFICIENT FOR STATE OF LOUISIANA TO EVALUATE QUALITY, SUITABILITY, AND COMPLIANCE WITH THE SPECIFICATIONS IN THE SOLICITATION. FAILURE TO SUBMIT DESCRIPTIVE INFORMATION MAY CAUSE BID TO BE REJECTED. ANY CHANGE MADE TO A MANUFACTURER'S PUBLISHED SPECIFICATIONS SUBMITTED FOR A PRODUCT SHALL BE VERIFIABLE BY THE MANUFACTURER. IF ITEM(S) BID DO NOT FULLY COMPLY WITH SPECIFICATIONS (INCLUDING BRAND AND/OR PRODUCT NUMBER), BIDDER MUST STATE IN WHAT RESPECT ITEM(S) DEVIATE. FAILURE TO NOTE EXCEPTIONS ON THE BID FORM WILL NOT RELIEVE THE SUCCESSFUL BIDDER(S) FROM SUPPLYING THE ACTUAL PRODUCTS REQUESTED.

16. BID OPENING.
 BIDDERS MAY ATTEND THE BID OPENING, BUT NO INFORMATION OR OPINIONS CONCERNING THE ULTIMATE CONTRACT AWARD WILL BE GIVEN AT THE BID OPENING OR DURING THE EVALUATION PROCESS. BIDS MAY BE EXAMINED WITHIN 72 HOURS AFTER BID OPENING. INFORMATION PERTAINING TO COMPLETED FILES MAY BE SECURED BY VISITING THE STATE OF LOUISIANA DURING NORMAL WORKING HOURS. WRITTEN BID TABULATIONS WILL NOT BE FURNISHED.

17. AWARDS.
 THE STATE OF LOUISIANA RESERVES THE RIGHT TO AWARD ITEMS SEPARATELY, GROUPED OR ON AN ALL-OR-NONE BASIS AND TO REJECT ANY OR ALL BIDS AND WAIVE ANY INFORMALITIES.

18. PRICES.
 UNLESS OTHERWISE SPECIFIED BY THE STATE OF LOUISIANA IN THE SOLICITATION, BID PRICES MUST BE COMPLETE, INCLUDING TRANSPORTATION PREPAID BY BIDDER TO DESTINATION AND FIRM FOR ACCEPTANCE FOR A MINIMUM OF 30 DAYS. IF ACCEPTED, PRICES MUST BE FIRM FOR THE CONTRACTUAL PERIOD. BIDS OTHER THAN F.O.B. DESTINATION MAY BE REJECTED. PRICES SHOULD BE QUOTED IN THE UNIT (EACH, BOX, CASE, ETC.) AS SPECIFIED IN THE SOLICITATION.

19. DELIVERIES.
 BIDS MAY BE REJECTED IF THE DELIVERY TIME INDICATED IS LONGER THAN THAT SPECIFIED IN THE SOLICITATION.

20. TAXES.
 VENDOR IS RESPONSIBLE FOR INCLUDING ALL APPLICABLE TAXES IN THE BID PRICE. STATE AGENCIES ARE EXEMPT FROM ALL STATE AND LOCAL SALES AND USE TAXES.

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21. NEW PRODUCTS.
UNLESS SPECIFICALLY CALLED FOR IN THE SOLICITATION, ALL PRODUCTS FOR PURCHASE MUST BE NEW, NEVER PREVIOUSLY USED, AND THE CURRENT MODEL AND/OR PACKAGING. NO REMANUFACTURED, DEMONSTRATOR, USED OR IRREGULAR PRODUCT WILL BE CONSIDERED FOR PURCHASE UNLESS OTHERWISE SPECIFIED IN THE SOLICITATION. THE MANUFACTURER'S STANDARD WARRANTY WILL APPLY UNLESS OTHERWISE SPECIFIED IN THE SOLICITATION.

22. CONTRACT RENEWALS.
UPON AGREEMENT OF THE STATE OF LOUISIANA AGENCY AND THE CONTRACTOR, A TERM CONTRACT MAY BE EXTENDED FOR 2 ADDITIONAL 12-MONTH PERIODS AT THE SAME PRICES, TERMS AND CONDITIONS. IN SUCH CASES, THE TOTAL CONTRACT TERM CANNOT EXCEED 36 MONTHS.

23. CONTRACT CANCELLATION.
THE STATE OF LOUISIANA HAS THE RIGHT TO CANCEL ANY CONTRACT, IN ACCORDANCE WITH PURCHASING RULES AND REGULATIONS, FOR CAUSE, INCLUDING BUT NOT LIMITED TO, THE FOLLOWING: (1) FAILURE TO DELIVER WITHIN THE TIME SPECIFIED IN THE CONTRACT; (2) FAILURE OF THE PRODUCT OR SERVICE TO MEET SPECIFICATIONS, CONFORM TO SAMPLE QUALITY OR TO BE DELIVERED IN GOOD CONDITION; (3) MISREPRESENTATION BY THE CONTRACTOR; (4) FRAUD, COLLUSION, CONSPIRACY OR OTHER UNLAWFUL MEANS OF OBTAINING ANY CONTRACT WITH THE STATE; (5) CONFLICT OF CONTRACT PROVISIONS WITH CONSTITUTIONAL OR STATUTORY PROVISIONS OF STATE OR FEDERAL LAW; (6) ANY OTHER BREACH OF CONTRACT.

24. DEFAULT OF CONTRACTOR.
FAILURE TO DELIVER WITHIN THE TIME SPECIFIED IN THE BID WILL CONSTITUTE A DEFAULT AND MAY CAUSE CANCELLATION OF THE CONTRACT. WHERE THE STATE HAS DETERMINED THE CONTRACTOR TO BE IN DEFAULT, THE STATE RESERVES THE RIGHT TO PURCHASE ANY OR ALL PRODUCTS OR SERVICES COVERED BY THE CONTRACT ON THE OPEN MARKET AND TO CHARGE THE CONTRACTOR WITH COST IN EXCESS OF THE CONTRACT PRICE. UNTIL SUCH ASSESSED CHARGES HAVE BEEN PAID, NO SUBSEQUENT BID FROM THE DEFAULTING CONTRACTOR WILL BE CONSIDERED.

25. ORDER OF PRIORITY.
IN THE EVENT THERE IS A CONFLICT BETWEEN THE INSTRUCTIONS TO BIDDERS OR STANDARD CONDITIONS AND THE SPECIAL CONDITIONS, THE SPECIAL CONDITIONS SHALL GOVERN.

26. APPLICABLE LAW.
ALL CONTRACTS SHALL BE CONSTRUED IN ACCORDANCE WITH AND GOVERNED BY THE LAWS OF THE STATE OF LOUISIANA.

27. COMPLIANCE WITH CIVIL RIGHTS LAWS.
BY SUBMITTING AND SIGNING THIS BID, BIDDER AGREES TO ABIDE BY THE REQUIREMENTS OF THE FOLLOWING AS APPLICABLE: TITLE VI AND VII OF THE CIVIL RIGHTS ACT OF 1964, AS AMENDED BY THE EQUAL OPPORTUNITY ACT OF 1972, FEDERAL EXECUTIVE ORDER 11246, FEDERAL REHABILITATION ACT OF 1973, AS AMENDED, THE VETERAN'S READJUSTMENT ASSISTANCE ACT OF 1974, TITLE IX OF THE EDUCATION AMENDMENTS OF 1972, THE AGE ACT OF 1975, AND BIDDER AGREES TO ABIDE BY THE REQUIREMENTS OF THE AMERICANS WITH DISABILITIES ACT OF 1990. BIDDER AGREES NOT TO DISCRIMINATE IN ITS EMPLOYMENT PRACTICES, AND WILL RENDER SERVICES UNDER ANY CONTRACT ENTERED INTO AS A RESULT OF THIS SOLICITATION WITHOUT REGARD TO RACE, COLOR, RELIGION, SEXUAL ORIENTATION, NATIONAL ORIGIN, VETERAN STATUS, POLITICAL AFFILIATION, OR DISABILITIES. ANY ACT OF DISCRIMINATION COMMITTED BY BIDDER, OR FAILURE TO COMPLY WITH THESE STATUTORY OBLIGATIONS WHEN APPLICABLE, SHALL BE GROUNDS FOR TERMINATION OF ANY CONTRACT ENTERED INTO AS A RESULT OF THIS SOLICITATION.

28. SPECIAL ACCOMMODATION.
ANY "QUALIFIED INDIVIDUAL WITH A DISABILITY" AS DEFINED BY THE AMERICANS WITH DISABILITIES ACT WHO HAS SUBMITTED A BID AND DESIRES TO ATTEND THE BID OPENING, MUST NOTIFY THIS OFFICE IN WRITING NOT LATER THAN SEVEN DAYS PRIOR TO THE BID OPENING DATE OF THEIR NEED FOR SPECIAL ACCOMMODATIONS. IF THE REQUEST CANNOT BE REASONABLY PROVIDED, THE INDIVIDUAL WILL BE INFORMED PRIOR TO THE BID OPENING.

29. INDEMNITY.
CONTRACTOR AGREES, UPON RECEIPT OF WRITTEN NOTICE OF A CLAIM OR ACTION, TO DEFEND THE CLAIM OR ACTION, OR TAKE OTHER APPROPRIATE MEASURE, TO INDEMNIFY, AND HOLD HARMLESS, THE STATE, ITS OFFICERS, ITS AGENTS AND ITS EMPLOYEES FROM AND AGAINST ALL CLAIMS AND ACTIONS FOR BODILY INJURY, DEATH OR PROPERTY DAMAGES CAUSED BY THE FAULT OF THE CONTRACTOR, ITS OFFICERS, ITS AGENTS, OR ITS EMPLOYEES. CONTRACTOR IS OBLIGATED TO INDEMNIFY ONLY TO THE EXTENT OF THE FAULT OF THE CONTRACTOR, ITS OFFICERS, ITS AGENTS, OR ITS EMPLOYEES. HOWEVER, THE CONTRACTOR SHALL HAVE NO OBLIGATION AS SET FORTH ABOVE WITH RESPECT TO ANY CLAIM OR ACTION FROM BODILY INJURY, DEATH OR PROPERTY DAMAGES ARISING OUT OF THE FAULT OF THE STATE, ITS OFFICERS, ITS AGENTS OR ITS EMPLOYEES.

30. SIGNATURE AUTHORITY.
IN ACCORDANCE WITH L.R.S. 39:1594 (ACT 121), THE PERSON SIGNING THE BID MUST BE:

1. A CURRENT CORPORATE OFFICER, PARTNERSHIP MEMBER OR OTHER INDIVIDUAL SPECIFICALLY AUTHORIZED TO SUBMIT A BID AS REFLECTED IN THE APPROPRIATE RECORDS ON FILE WITH THE SECRETARY OF STATE; OR
2. AN INDIVIDUAL AUTHORIZED TO BIND THE VENDOR AS REFLECTED BY A CORPORATE RESOLUTION, CERTIFICATE OR AFFIDAVIT; OR
3. OTHER DOCUMENTS INDICATING AUTHORITY WHICH ARE ACCEPTABLE TO THE PUBLIC ENTITY.

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1 BID DELIVERY INSTRUCTIONS FOR THE RECOVERY SCHOOL DISTRICT:

BIDS MAY BE MAILED THROUGH THE U.S. POSTAL SERVICE TO THE:
 RECOVERY SCHOOL DISTRICT
 1641 POLAND AVENUE
 NEW ORLEANS, LA 70117

BIDS MAY BE DELIVERED BY HAND OR COURIER SERVICE TO OUR PHYSICAL LOCATION AS FOLLOWS:

RECOVERY SCHOOL DISTRICT
 1641 POLAND AVENUE
 NEW ORLENAS, LA 70117
 ATTN: PROCUREMENT AND CONTRACTS

BIDDER IS SOLELY RESPONSIBLE FOR ENSURING THAT ITS COURIER SERVICE PROVIDER MAKES INSIDE DELIVERIES TO OUR PHYSICAL LOCATION. THE RECOVERY SCHOOL DISTRICT IS NOT RESPONSIBLE FOR ANY DELAYS CAUSED BY THE BIDDER'S CHOSEN MEANS OF BID DELIVERY.

BIDDER IS SOLELY RESPONSIBLE FOR THE TIMELY DELIVERY OF ITS BID. FAILURE TO MEET THE BID OPENING DATE & TIME SHALL RESULT IN REJECTION OF THE BID.

 PUBLICIZING AWARDS. IN ACCORDANCE WITH L.A.C.34:I.535, UNSUCCESSFUL BIDDERS WILL BE NOTIFIED OF THE AWARD PROVIDED THAT THEY SUBMIT WITH THEIR BID A SELF-ADDRESSED STAMPED ENVELOPE REQUESTING THIS INFORMATION.

ATTENTION:

RECEIPT OF A SOLICITATION OR AWARD CANNOT BE RELIED UPON AS AN ASSURANCE OF RECEIVING FUTURE SOLICITATIONS. IN ORDER TO RECEIVE FUTURE SOLICITATIONS/AWARDS FROM THIS OFFICE, YOU MUST ENROLL IN THE PROPER CATEGORY ON LAPAC AT THE FOLLOWING WEB SITE:
[HTTP://WWWPRD.DOA.LOUISIANA.GOV/OSP/LAPAC/PUBMAIN.ASP](http://wwwprd.doa.louisiana.gov/osp/lapac/pubmain.asp)
 ENROLLMENT IN LAPAC IS FREE AND PROVIDES EMAIL NOTIFICATION OF BID OPPORTUNITIES BASED UPON COMMODITIES THAT YOU SELECT.

2 TERMS AND CONDITIONS. THIS SOLICITATION CONTAINS ALL TERMS AND CONDITIONS WITH RESPECT TO THE COMMODITIES HEREIN. ANY VENDOR CONTRACTS, FORMS, TERMS OR OTHER MATERIALS SUBMITTED WITH BID MAY CAUSE BID TO BE REJECTED.

3 VENDOR'S FORMS. THE PURCHASE/RELEASE ORDER IS THE ONLY BINDING DOCUMENT TO BE ISSUED AGAINST THIS CONTRACT. SIGNING OF VENDOR'S FORMS IS NOT ALLOWED.

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<p>4 CANCELLATION</p> <p>THE RSD RESERVES THE RIGHT TO CANCEL THIS CONTRACT WITH THIRTY (30) DAYS WRITTEN NOTICE.</p> <p>5 COMPENSATION INSURANCE, PUBLIC LIABILITY, AND PROPERTY DAMAGE INSURANCE, AS OUTLINED BELOW, ARE REQUIRED IN THIS BID.</p> <p>CONTRACTOR'S LIABILITY INSURANCE:</p> <p>PROOF OF INSURANCE SHOULD BE SUPPLIED WITH THE BID AND WILL BE REQUIRED BEFORE WORK CAN COMMENCE.</p> <p>INSURANCE COVERAGE SPECIFIED BELOW SHALL BE FURNISHED WITH THE FOLLOWING MINIMUM LIMITS:</p> <p>COMPENSATION INSURANCE: THE CONTRACTOR AND SUBCONTRACTORS SHALL TAKE AND MAINTAIN DURING THE LIFE OF THE CONTRACT WORKMAN'S COMPENSATION INSURANCE FOR ALL OF THEIR EMPLOYEES EMPLOYED AT THE SITE OF THE PROJECT. IN CASE ANY CLASS OF EMPLOYEES ENGAGED IN HAZARDOUS WORK UNDER THE WORKMAN'S COMPENSATION STATUE, THE CONTRACTOR AND SUBCONTRACTOR SHALL PROVIDE EMPLOYER'S LIABILITY INSURANCE FOR THE PROTECTION OF THEIR EMPLOYEES NOT OTHERWISE PROTECTED.</p> <p>PUBLIC LIABILITY AND PROPERTY DAMAGE INSURANCE: COMPREHENSIVE PUBLIC GENERAL LIABILITY INSURANCE, INCLUDING BUT NOT LIMITED TO BODILY INJURY, PROPERTY DAMAGE, CONTRACTUAL LIABILITY, PRODUCTS LIABILITY, COMPLETED OPERATIONS AND OWNER'S PROTECTIVE LIABILITY WITH COMBINED SINGLE LIMITS OF \$500,000 PER OCCURRENCE WITH A MINIMUM AGGREGATE OF \$1,000,000.</p> <p>LICENSED AND NON-LICENSED MOTOR VEHICLES: THE CONTRACTOR SHALL TAKE OUT AND MAINTAIN DURING THE LIFE OF THE CONTRACT, AUTOMOBILE PUBLIC LIABILITY INSURANCE IN AN AMOUNT NOT LESS THAN COMBINED SINGLE LIMITS OF \$500,000 PER OCCURRENCE FOR BODILY INJURY/PROPERTY DAMAGE. IF ANY NON-LICENSED MOTOR VEHICLES ARE ENGAGED IN OPERATIONS WITHIN THE TERMS OF THE CONTRACT ON THE SITE OF THE WORK TO PERFORM THEREUNDER, SUCH INSURANCE SHALL COVER THE USE OF ALL SUCH MOTOR VEHICLES ENGAGED IN OPERATING WITHIN THE TERMS OF THE CONTRACT ON THE SITE OF THE WORK TO BE PERFORMED THEREUNDER, UNLESS SUCH COVERAGE IS INCLUDED IN THE INSURANCE SPECIFIED.</p> <p>BUILDER'S RISK INSURANCE</p> <p>CONTRACTOR SHALL PURCHASE AND MAINTAIN PROPERTY INSURANCE UPON THE UPON THE ENTIRE WORK INCLUDED IN THE CONTRACT FOR AN AMOUNT EQUAL TO THE GREATER OF THE FULL-COMPLETED VALUE OR THE AMOUNT OF THE CONSTRUCTION CONTRACT INCLUDING ANY AMENDMENTS THERETO (WITH THE EXCEPTION OF THE FOLLOWING SUB-LIMIT FOR FLOOD/QUAKE). CONTRACTOR'S POLICY SHALL PROVIDE "ALL RISK" BUILDER'S RISK INSURANCE (EXTENDED TO INCLUDE THE PERILS OF FLOOD, EARTHQUAKE, COLLAPSE, VANDALISM/MALICIOUS MISCHIEF, AND THEFT, INCLUDING THEFT OF MATERIALS WHETHER OR NOT ATTACHED TO ANY STRUCTURE.) FLOOD/EARTHQUAKE SUB-LIMIT SHALL EQUAL AN AMOUNT NO LOWER THAN TEN PERCENT (10%) OF THE TOTAL CONTRACT COST PER OCCURRENCE.</p> <p>THE POLICY MUST INCLUDE THE INTEREST OF THE OWNER, CONTRACTOR AND</p>			

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<p>SUBCONTRACTORS AS THEIR INTEREST MAY APPEAR. THE "ALL RISK" BUILDER'S RISK INSURANCE MUST ALSO COVER ARCHITECTS' AND ENGINEERS' FEES THAT MAY BE NECESSARY TO PROVIDE PLANS AND SPECIFICATIONS AND SUPERVISION OF WORK FOR THE REPAIR AND/OR REPLACEMENT OF PROPERTY DAMAGE CAUSED BY A COVERED PERIL.</p> <p>6 VENDOR SHOULD INSPECT JOB SITE TO VERIFY MEASUREMENTS AND/OR AMOUNT OF SUPPLIES NEEDED PRIOR TO BIDDING. IF VENDOR FINDS CONDITIONS THAT DISAGREE WITH THE PHYSICAL LAY-OUT AS DESCRIBED IN THIS BID, OR OTHER FEATURES OF THE SPECIFICATIONS THAT APPEAR TO BE IN ERROR, SAME SHALL BE NOTED ON PROPOSAL. FAILURE TO DO SO WILL BE INTERPRETED THAT BID IS AS SPECIFIED.</p> <p>VENDOR MAY CONTACT THOM ARCENEUX AT 225-505-0949 TO SCHEDULE INSPECTION.</p> <p>7 SCOPE OF WORK INCLUDES LABOR, MATERIALS, AND SERVICES REQUIRED TO PRODUCE A COMPLETED INSTALLATION WHICH IS ACCEPTABLE TO THE RECOVERY SCHOOL DISTRICT.</p> <p>8 BEFORE THIS CONTRACT IS ACCEPTABLE AND COMPLETE, SUCCESSFUL BIDDER SHALL CLEAN UP AND REMOVE FROM THE PREMISES ALL DEBRIS RESULTING FROM HIS WORK, AND SHALL SEE TO IT THAT ALL THE ITEMS FURNISHED ARE LEFT IN GOOD ORDER, CLEAN AND PROPERLY INSTALLED.</p>			

PRICE SHEET		INVITATION TO BID			
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LINE NO.	COMMODITY/SERVICE DESCRIPTION	QUANTITY FROM/TO	UNIT	UNIT PRICE	EXTENDED TOTAL
00001	<p>UNLESS SPECIFIED ELSEWHERE SHIP TO: LDOE, RECOVERY SCHOOL DISTRICT REED 9-12 ATTN: RSD PRINCIPAL 5316 MICHOU BLVD NEW ORLEANS , LA 70129</p> <p>COMMODITY CODE: 936-08-000000</p> <p>VENDOR TO PROVIDE ALL LABOR, MATERIALS, EQUIPMENT NECESSARY TO INSTALL DUPLEX AIR COMPRESSOR, PER ATTACHED SCOPE OF WORK AT REED HIGH SCHOOL, 5316 MICHOU BLVD. NEW ORLEANS, LA 70129.</p> <p>*****</p> <p>JOB SITE VISIT SCHEDULE FOR MONDAY MAY 10, 2010 AT 9:00AM, LOCATED AT SARAH REED HIGH SCHOOL 5316 MICHOU BLVD. NEW ORLEANS, LA 70129</p> <p>CONTACT PERSON: THOM ARCENEUX (225) 505-0949</p> <p>SPECIFY BRAND (& NUMBER IF APPLICABLE)</p>	1	JOB		

Scope of Work for Installation of new Duplex Pneumatic Air-Compressor Sarah T. Reed High School

Part 1 - GENERAL

1.1 This Section includes the following:

1. Work covered by the Contract Documents
2. Construction Documents.
3. Use of premises.
4. Work restrictions.
5. Submittal procedures.

1.2 WORK COVERED BY CONTRACT DOCUMENTS

- A. Project Identification: Replacement of Duplex Air Compressor – Sarah Reed High School
 1. Project Location: 5316 Michoud Blvd, New Orleans, LA. 70129
- B. Owner: Recovery School District
 1. Ms. Betty Coulon, Executive Director of Operations, Recovery School District, LA Department of Education, 1641 Poland Ave, New Orleans, LA 70117.
- C. Project Manager: Mr. Thomas Arceneaux, Jacobs/CSRS Program Management, 909 Poydras Street, Suite 1200, New Orleans, LA 70112
 1. Project Manager has been engaged for this project to serve as an advisor to Owner and to provide assistance in administering the Contract for Construction between Owner and Contractor, according to a separate contract between Owner and Project Manager.
- D. **The Work consists of the following:**
 1. **Disconnect and remove one (1) T-30 Ingersoll-Rand Duplex Air Compressor.**
 2. **Provide and install one (1) new Duplex Air Compressor.**
 - a. **Installation shall include connecting to existing pneumatic lines, drain line, and selective electrical work.**
 3. **Start-up by air compressor manufacturer personnel.**
- E. **The construction period shall start on Saturday at 7:00 AM and be completed by 7:00 PM on Sunday. Once the existing pneumatic air compressor is taken out of service on Saturday morning, the new air compressor must be operational prior to school starting on the following Monday. Training will be allowed to take place during normal weekday hours between 7:00 AM and 4:00 PM scheduled after installation is complete.**
- F. **If the contractor cannot complete the replacement of the air-compressor within a single weekend, between Saturday 7:00 AM and Sunday 7:00 PM, the contractor shall provide a temporary pneumatic air-compressor to operate the controls of the school's HVAC system until the new compressor is completely operational.**

1.3 CONSTRUCTION DOCUMENTS

- A This project manual makes up all documentation available for this project.

1.4 USE OF PREMISES

- A. General: The Contractor shall have full use of premises for construction operations, including use of Project site, during construction period. The Contractor's use of premises is limited only by Owner's right to perform work or to retain other contractors on portions of this Project or other Projects.
- B. Use of Site: Limit use of premises to areas within the Contract limits as described in this document. Do not disturb portions of Project site beyond areas in which the Work is indicated.

- C. Use of Existing Building: Maintain existing building in a weather-tight condition throughout construction period. Repair damage caused by construction operations. Protect building and its occupants during construction period.

1.5 WORK RESTRICTIONS

- A. Work Hours:
1. **The work associated with this project shall be between 7:00 AM to 7:00 PM on Saturday and Sunday of the same weekend.** No work shall be performed that would interrupt the pneumatic controls for the HVAC equipment during school hours of 7:00 AM to 5:00 PM Monday through Friday.
 2. Hours for Utility Shutdowns: Not restricted to utilities associated with the air-compressor only.
- B. Existing Utility Interruptions: Do not interrupt utilities serving facilities occupied by Owner or others unless permitted under the following conditions and then only after arranging to provide temporary utility services according to requirements indicated:
1. Notify Project Manager not less than two (2) days in advance of proposed utility interruptions.
 2. Do not proceed with utility interruptions without Project Manager's written permission
 3. Utility interruptions will be associated with the pneumatic compressor only.

1.6 SUBMITTAL PROCEDURES

- A. Before any work is performed, Contractor shall prepare manufacturer's submittals for PM approval on all equipment provided under this contract.
1. Submittals shall include certified data performance, unit characteristics, dimensions, fabrication and installation drawings, design/performance calculations, and other information required to demonstrate that the products being supplied meet the performance and intent as specified in these requirements.
 2. Contractor shall furnish 3 copies of submittals with transmittal forms including:
 - i. Project Name
 - ii. Date
 - iii. Destination (To:)
 - iv. Source (From:)
 - v. Names of subcontractor, manufacturer, and supplier
 - vi. Category and type of submittal
 - vii. Submittal purpose and description
 - viii. Specification Section number and title
 - ix. Transmittal number, numbered consecutively
 - x. Submittal and transmittal distribution record
 - xi. Remarks
 - xii. Signature of transmitter
 3. On an attached separate sheet, prepared on Contractor's letterhead, record relevant information, requests for data, revisions other than those requested by engineer on previous submittals, and deviations from requirements in the Contract Documents, including minor variations and limitations. Include same label information as related submittal.
 4. Include Contractor's certification stating that information submitted complies with requirements of the Contract Documents.
- B. Project Manager will review each submittal, make marks to indicate corrections or modifications required, and return it. Project Manager will notate each submittal accordingly to indicate action taken, as follows:
1. **APPROVED:** Where the submittal is marked "Approved", the Work covered by the submittal may proceed provided it complies with the Contract Documents. Final acceptance will depend on that compliance.
 2. **APPROVED AS CORRECTED:** Where the submittal is marked "Approved as Corrected", the Work covered by the submittal may proceed provided it complies with both Project Manager's notations and corrections on the submittal and the Contract Documents.
 3. **REVISE AND SUBMIT:** Where the submittal is marked "Revise and Submit", do not proceed

with the Work covered by the submittal, including purchasing, fabrication, delivery or other activity for the product. Revise or prepare a new submittal according to Engineer/PM/s notations and corrections.

4. NOT APPROVED: Where the submittal is marked "Not Approved", do not proceed with the Work covered by the submittal. Prepare a new submittal for a product that complies with the Contract Documents.

Part 2 – Technical Specifications - Duplex Reciprocating Air Compressor

2.1 SYSTEM DESCRIPTION

Duplex reciprocating air compressor

2.2 QUALITY ASSURANCE

- A. Unit shall be rated in accordance with appropriate ARI Standard, latest revision (U.S.A.).
- B. Unit construction shall comply with ASHRAE 15 Safety Code, UL 1995, and ASME applicable codes (U.S.A. codes).
- C. Unit shall be manufactured in a facility registered to ISO 9001:2000 Manufacturing Quality Standard.
- D. Unit shall be full load run tested at the factory.

2.3 DELIVERY, STORAGE AND HANDLING

- A. Unit controls shall be capable of withstanding 150 F (66 C) storage temperatures in the control compartment.
- B. Unit shall be stored and handled per unit manufacturer's recommendations.

2.4 EQUIPMENT

- A. Reciprocating Air Compressor: Factory assembled, single-piece or factory-matched duplex air compressor with cast iron pump housings and one-piece connecting rods, matched motors and horizontal receiver tank. Ingersoll-Rand Model 2-7100A10 Type 30 Reciprocating Air compressor or equal.
 - a. 100 % Cast Iron Frame and Cylinders
 - b. 360 degree Cylinder Cooling
 - c. One Piece Connecting Rods
 - d. Splash Lubrication
 - e. E-Series Non-Combination Alternator
 - f. Start Up Kit
 - g. Automatic Drain Valve
 - h. Air Cooled Aftercooler
 - i. 230/460V Open Drip Proof Motors
 - j. High Dust Filter Silencer
 - k. Standard Crating
 - l. 230V Alternator
 - m. Dual control NEMA 1
 - n. Electronic Drain Valve
 - o. Capacity: 37.2 cfm @ 125 psig per pump
 - p. Maximum Operating Pressure: 175 psig
 - q. Receiver Tank: 240 Gallon Horizontal
 - r. Weight: 2600 lbs
 - s. Connection Size: 1.0 " NPT
 - t. Dimensions (L x W x H): 85" x 50 " x 67 "
- B. Refrigerated Dryer: Factory assembled, single-piece ISO class 6 refrigerated dryer. Ingersoll-Rand Model D72IN or equal.
 - a. Advanced controls
 - b. Corrosion-Resistant Heat Exchanger
 - c. Stainless Steel Demister
 - d. Variable Speed Fan
 - e. Adjustable Electronic Drain
 - f. Capacity 42 scfm

- g. Dew point: ISO Class 6, 50 deg F
- h. Refrigerant: R134a
- i. Max Operating Pressure: 203 psig
- j. Maximum Inlet Temp: 140 deg F
- k. Weight: 62 lbs.
- l. Connection Size: ½" NPT
- m. Dimensions (D x W x H) – 16" x 18" x 18"

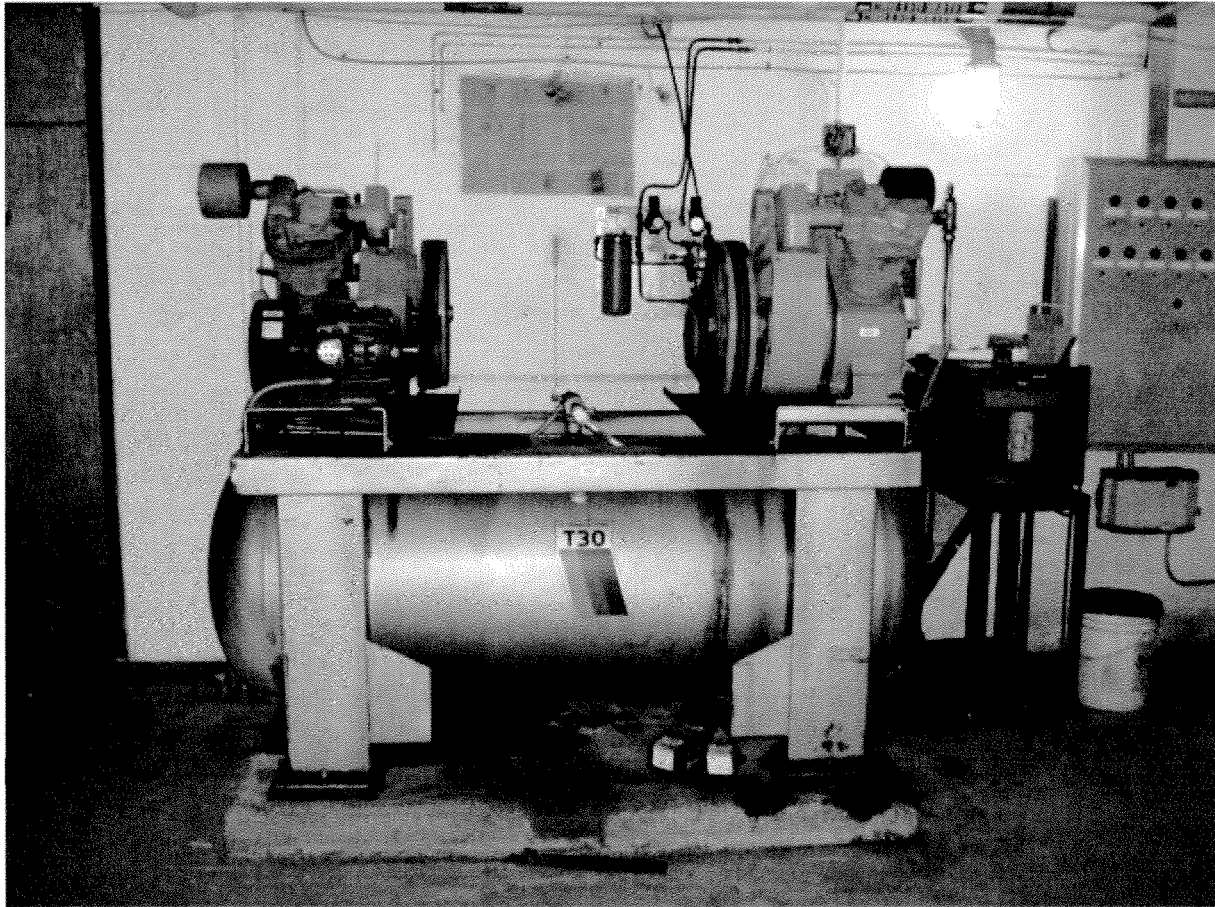
C. High Efficiency Coalescing Filter. Ingersoll-Rand Model F71 IH or equal.

- a. .01Micron Rating
- b. Element Replacement Indicator
- c. Automatic Internal No-Loss Drain
- d. Pressure Die Cast Aluminum Body
- e. Epoxy Powder Coat Finish
- f. **Provide 6 additional replacement filter elements**

D. Acceptable Manufacturers: Ingersoll-Rand or equal.

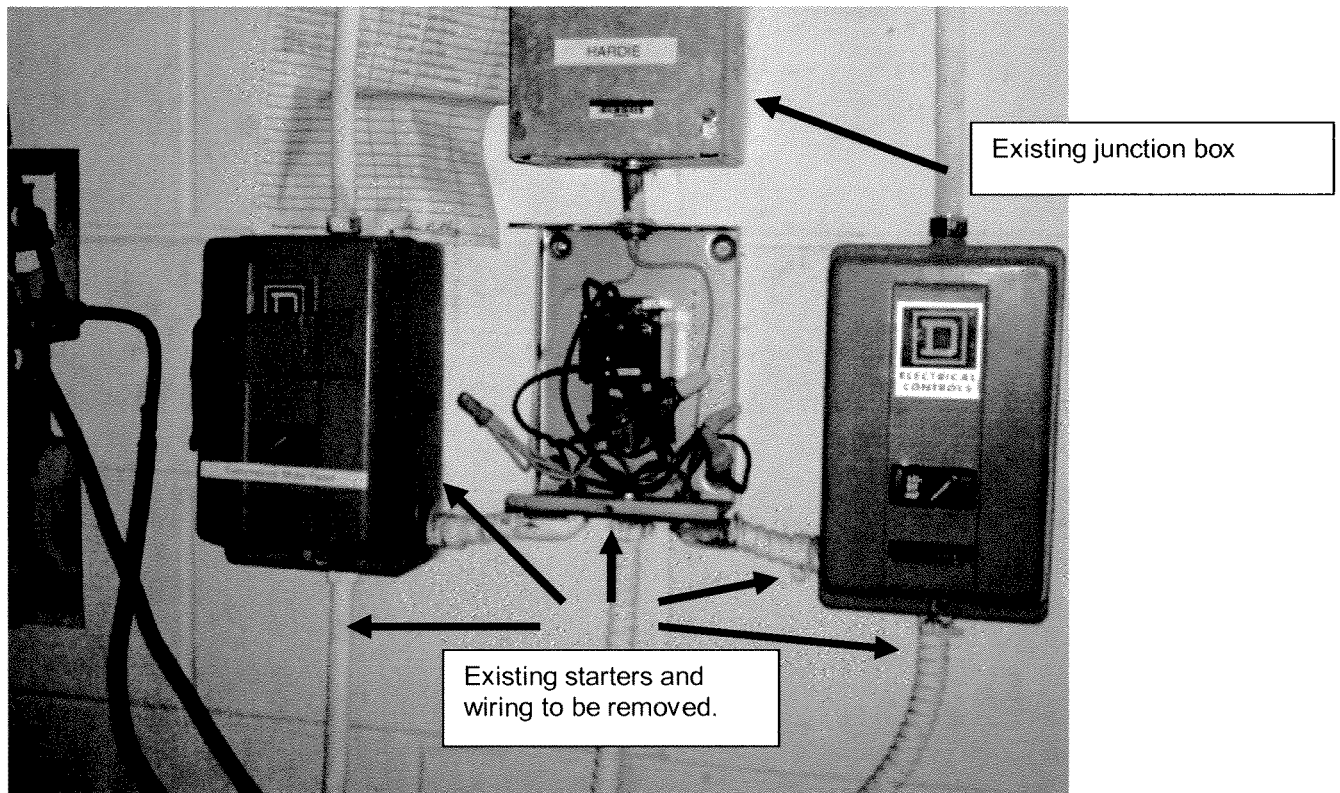
2.5 EXECUTION: Duplex reciprocating air compressor, refrigerated dryer, and high efficiency filter:

- A. Installation and start-up shall be supervised and performed by a certified Service Technician of the manufacturer. Service Technician shall thoroughly check the installation prior to start-up, start the machine, observe its operation and make adjustments as necessary. Proper operations of the machine must be certified in writing by the Service Technician and full performance must be demonstrated prior to acceptance.
- B. Contractor shall pay particular attention to the exterior door openings to the hallway within the school that leads to the Mechanical Room where the work will be performed. Space is limited and contractor shall include all labor and material to remove the existing pneumatic air compressor and install the new pneumatic air compressor. Old air compressor shall be removed from the premises and disposed of by the contractor.
- C. Electrical Power Supply: Contractor is hereby specifically referred to the schedule listed herein for the electrical power supply required to serve the duplex air compressor. Electrical power is available to the existing duplex compressor and shall be re-used to provide power to the new duplex air compressor. Existing starters shall be removed and new conduit, fittings and wiring shall be installed from the closest junction box to the new compressor control panels as necessary to ensure code compliant installation.
- D. Warranty: All parts and labor shall be warranted for 1 year from the date of substantial completion. In addition to the warranty provided in the general provisions, the compressors shall be warranted against defects in workmanship or materials for a period of 5 years from the date of substantial completion.
- E. Training: A factory authorized representative shall provide a minimum of 2 hours owner training to be held after substantial completion at the owner's convenience.
- F. Close out documents:
 - a. Contractor shall furnish 4 sets of bound Operation and Maintenance manuals for all equipment installed.
 - b. Contractor shall furnish a warranty certificate from manufacturer detailing the warranty period of all equipment as required in this contract. Contractor shall also furnish a letter stating the date of
 - c. Substantial Completion certifying that the warranty period starts on that day.



Existing IR duplex air compressor to be removed. New air compressor shall be installed in same location on existing slab. Pneumatic lines from new air compressor shall be connected to existing distribution panel.

Drain line shall be run from the new compressor to the existing floor drain approximately 40 feet away. Drain shall be appropriate size for intended use and shall be hard drawn copper tubing strapped (every 5 feet) to concrete floor. Turns in drain line shall be made with 90 ° copper fittings, soldered.

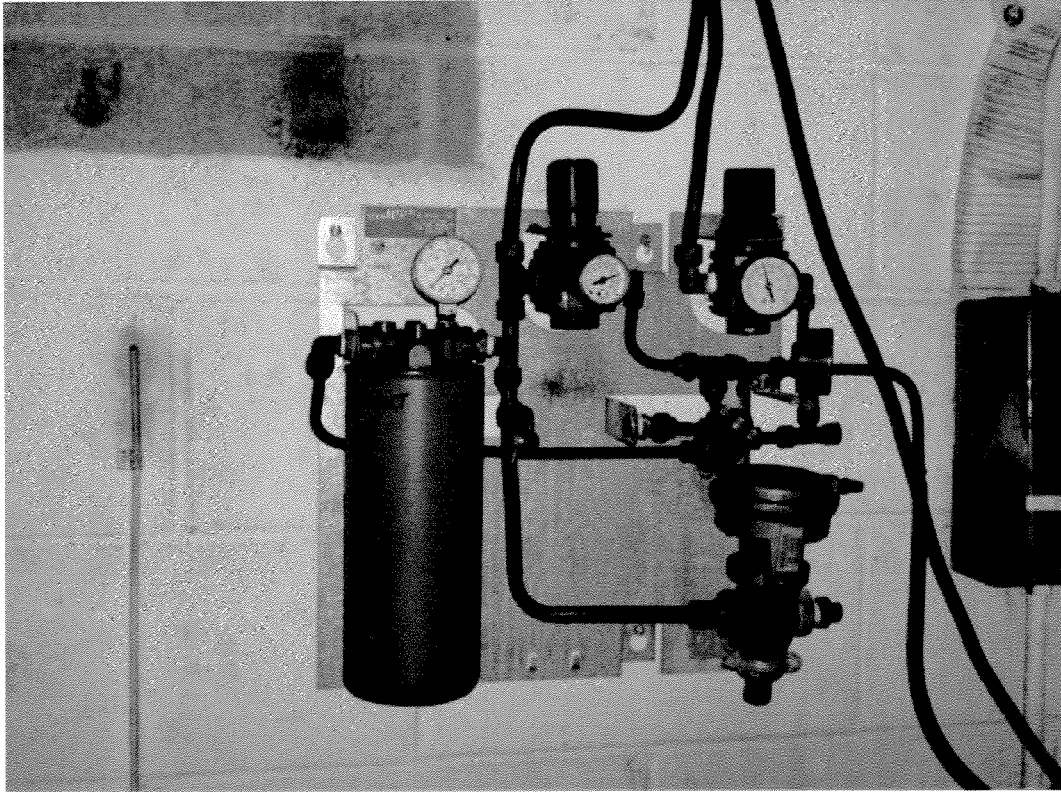


Existing junction box and electrical starters.

Main disconnect switch to compressors is existing in the mechanical room and shall not be modified.

Existing junction box and starters shall be removed and new junction box shall be installed in its place. Contractor shall install 2 new New electrical wiring in code compliant flexible conduit shall be run from new junction box to new compressor control box (starters are internal in control box).

If separate 110V circuit is required for drain solenoid, it shall be connected to the new junction box and be isolated via a separate disconnect.



Existing pneumatic air connections. Contractor shall modify as necessary to connect all existing pneumatic lines to new compressor/dryer/filter.

SECTION 01100 – SUMMARY

Part 1 - GENERAL

1.1 RELATED DOCUMENTS

- A. General provisions of the Contract, including General and Supplementary conditions and other Division 01 Specification Sections, apply to this Section.

1.2 SUMMARY

- A. This Section includes the following:
 - 1. Work covered by the Contract Documents
 - 2. Construction Documents.
 - 3. Use of premises.
 - 4. Work restrictions.
 - 5. Submittal procedures.
 - 6. Contractor Qualifications
 - 7. Contractor Billing Procedures
 - 8. Contractor Bidding Procedures

1.3 WORK COVERED BY CONTRACT DOCUMENTS

- A. Project Identification: Replacement of Duplex Air Compressor – Sarah T Reed High School
 - 1. Project Location: 5316 Michoud Blvd, New Orleans, LA. 70129
- B. Owner: Recovery School District
 - 1. Ms. Betty Coulon, Executive Director of Operations, Recovery School District, LA Department of Education, 1641 Poland Ave, New Orleans, LA 70117.
- C. Project Manager:
Mr. Thomas Arceneaux,
Jacobs/CSRS Program Management,
909 Poydras Street, Suite 1200,
New Orleans, LA 70112
Ph. 225 505-0949
FAX: 504 592-0185
E-mail: Arceneaux@csrsonline.com
 - 1. Project Manager has been engaged to manage this project to serve as an advisor to Owner and to provide assistance in administering the Contract for Construction between Owner and Contractor.
- D. **The Work consists of the following:**
 - 1. **Disconnect and remove one (1) T-30 Ingersoll-Rand Duplex Air Compressor.**
 - 2. **Provide and install one (1) new Duplex Air Compressor.**
 - a. **Installation shall include connecting to existing pneumatic lines, appurtenances, and existing electrical service.**
 - 3. **Start-up by air compressor manufacturer personnel.**
- E. **The construction period shall start on Saturday at 7:00 AM and be completed by 7:00 PM on Sunday while school is in session, or during a scheduled school holiday period as approved by the Project Manager. Once the existing pneumatic air compressor is taken out of service, the new air compressor must be operational prior to school starting on the next scheduled school day. Training will be allowed to take place during normal weekday hours between 7:00 AM and 4:00 PM.**
- F. **If the contractor cannot complete the replacement of the air-compressor within a single weekend, between Saturday 7:00 AM and Sunday 7:00 PM, or during a holiday period, the**

contractor shall provide a temporary pneumatic air-compressor to operate the controls of the school's HVAC system until the new compressor is completely operational.

1.4 CONSTRUCTION DOCUMENTS

- B. This project manual makes up all documentation available for this project.

1.5 USE OF PREMISES

- A. General: The Contractor shall have full use of premises for construction operations, including use of Project site, during construction period. The Contractor's use of premises is limited only by Owner's right to perform work or to retain other contractors on portions of this Project or other Projects.
- B. Use of Site: Limit use of premises to areas within the Contract limits as described in this document. Do not disturb portions of Project site beyond areas in which the Work is indicated.
- B. Use of Existing Building: Maintain existing building in a weather-tight condition throughout construction period. Repair damage caused by construction operations. Protect building and its occupants during construction period.

1.6 WORK RESTRICTIONS

- A. Work Hours:
 - 1. **The work associated with this project shall be between 7:00 AM to 7:00 PM on Saturday and Sunday of the same weekend or during a holiday period where no school activities are scheduled, as approved by the Project Manager. No work shall be performed that would interrupt the pneumatic controls for the HVAC equipment during school hours of 7:00 AM to 5:00 PM Monday through Friday while school is in session.**
 - 2. Hours for Utility Shutdowns: Not restricted to utilities associated with the air-compressor only.
- B. Existing Utility Interruptions:

Do not interrupt utilities serving facilities occupied by Owner or others unless permitted under the following conditions and then only after arranging to provide temporary utility services according to requirements indicated:

 - 1. Notify Project Manager not less than two (2) days in advance of proposed utility interruptions.
 - 2. Do not proceed with utility interruptions without Project Manager's written permission
 - 3. Utility interruptions will be associated with the pneumatic compressor only.

1.7 SUBMITTAL PROCEDURES

- A. Before any work is performed, Contractor shall prepare manufacturer's submittals for Project Manager's approval on all equipment provided under this contract.
 - 1. Submittals shall include certified data performance, unit characteristics, dimensions, fabrication and installation drawings, design/performance calculations, and other information required to demonstrate that the products being supplied meet the performance and intent as specified in these requirements.
 - 2. Contractor shall furnish 5 copies of submittals with transmittal forms including:
 - i. Project Name
 - ii. Date
 - iii. Destination (To:)
 - iv. Source (From:)
 - v. Names of subcontractor, manufacturer, and supplier
 - vi. Category and type of submittal
 - vii. Submittal purpose and description
 - viii. Specification Section number and title

- ix. Transmittal number, numbered consecutively
 - x. Submittal and transmittal distribution record
 - xi. Remarks
 - xii. Signature of transmitter
- 3. On an attached separate sheet, prepared on Contractor's letterhead, record relevant information, requests for data, revisions other than those requested by engineer on previous submittals, and deviations from requirements in the Contract Documents, including minor variations and limitations. Include same label information as related submittal.
- 4. Include Contractor's certification stating that information submitted complies with requirements of the Contract Documents.
- B. Project Manager will review each submittal, make marks to indicate corrections or modifications required, and return it. Project Manager will notate each submittal accordingly to indicate action taken, as follows:
 - 1. APPROVED: Where the submittal is marked "Approved", the Work covered by the submittal may proceed provided it complies with the Contract Documents. Final acceptance will depend on that compliance.
 - 2. APPROVED AS CORRECTED: Where the submittal is marked "Approved as Corrected", the Work covered by the submittal may proceed provided it complies with both Project Manager's notations and corrections on the submittal and the Contract Documents.
 - 3. REVISE AND SUBMIT: Where the submittal is marked "Revise and Submit", do not proceed with the Work covered by the submittal, including purchasing, fabrication, delivery or other activity for the product. Revise or prepare a new submittal according to Engineer/PM/s notations and corrections.
 - 4. NOT APPROVED: Where the submittal is marked "Not Approved", do not proceed with the Work covered by the submittal. Prepare a new submittal for a product that complies with the Contract Documents.

1.8 CONTRACTOR QUALIFICATIONS

- A. Contractor shall be a licensed Contractor in the State of Louisiana.
- B. Contractor shall provide all tools and equipment necessary to complete the work.
- C. Prior to award of contract, the winning Contractor shall be required to provide proof of Liability Insurance for \$1,000,000 limit and assign the Recovery School District as the Certificate Holder

1.9 CONTRACTOR BILLING PROCEDURES

- A. Upon completion of the installation and the Factory training on the operation and maintenance of the air-compressor, the contractor shall provide an invoice addressed to the Recovery School District as described in the Purchase Order. This invoice will be sent to the Project Manager for his approval, at which time the Project Manager will forward the invoice to the RSD.

1.10 CONTRACTOR BIDDING PROCEDURES

A. Site Inspection

Contractors are invited to inspect the job site at a time agreed by the Project Manager. Site visits will be available to all potential contractors anytime prior to the Bid Day, but must be coordinated with the Project Manager. Contractors will not be allowed to inspect the site without being escorted by the Project Manager. Failure to attend a site visit shall not relieve the contractor from the responsibility of completing the turn-key project as described in these documents

B. Submitting Fixed Price Quotes:

Contractors wishing to submit fixed price quotes are required to submit a quotation on the attached Bid Form. Contractor shall list the total price of the quote including all labor, material, and equipment to provide a turnkey installation as described herein. The Recovery School District does not pay sales tax.

The bid document must be signed and dated by a principal of the company and his title must be typed or printed below his/her name.